**LITTLE BUSHEY SURGERY**

Minutes of the AGM Patient Participation Group (PPG) December 3rd 2020

**PPG Group Attendees**

Barry Bloombaum (Chairman)

Linda Bloombaum, Howard Keen, Jeff Norman, Angela Primhak, Margaret Waters.

**Patient Visitor**

Rosy Cantor

**Practise Attendees**

Veena Rawel (VR)-Office Manager

**Minutes Secretary**

Angela Primhak

**Apologies**

There were no apologies given.

The Chairman welcomed patient visitor, Rosy Cantor, to the AGM.

He informed those present that he was standing down as he had completed his 4 years allowed by the constitution rules, and also due to home commitments.

**Minutes**

The minutes of the 2019 AGM were signed as correct.

**Constitution**

The committee should be re-elected according to the 4 year rule.

1. **Review of the Year**
* Following the face to face Committee meeting on March 2nd the rest of the year had been mainly a Covid lockdown, with 1 zoom meeting taking place on the 19 August.
* Initiatives initiated by Margaret and Howard during 2019 had received no support.
* None of the committee had attended the zoom Mental Health event organised by the Shopwick surgery, to which we were invited to attend.
* LBS had tried to organise a zoom event with Kathy Furbank but she had declined.
* Although the surgery has received some patient complaints overall the surgery staff have done very well during these difficult times.
1. **Future**

Veena confirmed that more consultation, assessments and nursing appointments will continue online to reduce footfall in the surgery. Surgery visits will be given on need; with patients being asked to arrive only at the time of their given appointment, as in-between every visit the surgery is cleaned. Phlebotomy will continue for vunerable patients, with regular blood tests still taking place. Margaret reported that Watford hospital Haematology is not busy and very safe. Concern was voiced by Jeff, as he has knowledge of a patient at another surgery that had died of a blood clot after an online assessment, when they had been told to take Paracetamol for their symptoms.

Veena reported that the flu vaccination programme at LBS has been very successful and is now being offered to the 60-64 year olds.

It is hoped to arrange that Maggie Carroll will do a zoom talk on diabetes and emphasising a healthy lifestyle.

Margaret reported how she had tried unsuccessfully to encourage people to exercise and then lockdown has proved very positive in making this happen.

1. **Covid Vaccine**

The vaccine is being administered by Herts Health and vaccinations will probably take place at Allum Hall, which has been CCG approved. Vaccines will also be given at Watford hospital, but at the time of this meeting no delivery date is available. It is thought that the surgeries will be giving out the appointments with hopefully the appointment for the 2nd jab at the same time. As with the flu vaccine adverse reactions will be reported with Kings College Hospital collating Covid info. It is hoped that there will be arrangements made for those unable to travel to receive the vaccine.

1. **PPG**

Barry enquired as to the worth of having an active PPG. Veena explained that surgeries do receive part of a global funding which supports surgeries with active PPG’s, there are silver and gold standards. Veena will email Barry with the details.

There should be feedback between the surgery staff and the PPG. Dr Ganguley as the sole proprietor and decision maker should attend at the very least every other PPG meeting.

1. **Elections**

Barry officially stood down as Chairman

Howard will stay on as he has only served 3 years

Jeff will draw up a document with Margaret’s input as to the purpose of the PPG, the Chairman’s role, the constitutions remit, and goals of the committee. This will be put out on a Twitter feed and emailed to patients of LBS.

Barry proposed that in light of there being no other nominations the committee will stand again, despite time barring, with the situation being reviewed at the next AGM. He will look further at the constitution and it may be that there will have to be an EGM.

Dr Ganguley is to be asked if he can identify the name/s of a possible Chairman.

Margaret seconded these proposals.

1. **AOB**

The question was raised with Veena as to the future of the CCG.

It is still going strong at the moment but could merge with West Essex. However there are no discussions at the moment due to the Covid crisis.

Formal thanks were given to Barry for all his work over the last 5 years as Chairman.

Barry in turn thanked all the surgery staff for all their hard work during the current crisis

The next committee meeting date should be in February, and will be made around Dr Ganguley’s commitments.

Signed……………………………………………………….

Date……………………………………………………………